

St. Francis of Assisi Parish – Triangle, Virginia
Pastoral Council Meeting Minutes
July 15, 2023
Brother Juniper Room

I. Call to Order/Attendance/Opening Prayer

- The meeting was called to order at 9:30AM.
 - **Members Present** – Dan Sullivan (Chair), Christine Arroyo (Vice-Chair), Tony Mercogliano (Recorder), John Cipparone, Clarence Neason, Ryan Steenberge, Ulli Vaerst and Tom Wood.
 - **Other Attendees:** Sheila Noble (Director of Faith Formation)
 - **Members Not Present** – Joe Burns, Cecilia Fellner, Mary Beth Keenan, and Rory Quinn
- Dan led us all in an opening prayer.

II. Chair Remarks

- **Approval of Minutes** - A motion was made and seconded to approve the June 17, 2023 Minutes. The motion unanimously carried.

III. Old Business

- **Francis Fest 2023** - Sunday - After the end of 12:30PM liturgy until 4:00PM October 8th
 - Dan mentioned that while the event was being sponsored by the Pastoral Council there is a need to involve as many SFA Ministries as possible.
 - Sheila suggested we reach out to Ministry leads using FLOCKNOTES to solicit sponsors/volunteers for individual events.
 - Ryan volunteered to co-ordinate the Marketing/Publicity effort for the event.
 - Tony volunteered to investigate ways of selling tickets on-line and prepare a draft flyer for use in reaching out to ministry leads.
 - John reiterated the important of having “pulpit announcements” after weekend masses to publicize this event and solicit volunteers
 - Tom mentioned the Pastoral Council’s sponsoring of this event is in keeping with one of the pillars in our recently updated Strategic Plan – Strengthening Parish and Family Life.
 - Christine mentioned the need to provide a “save the date” information to parishioners and advise our traditional Labor Day Picnic will not be held this year as soon as possible
 - Dan confirmed that all food and non-alcoholic beverages for the event would be sold by contracted food trucks, beer would be sold by the Knights of Columbus and that water would be provided free of charge.

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- Sheila confirmed that Faith Formation and the Youth Ministry would co-ordinate children's activities.
- Dan provided the volunteers POC's for the following events/tasks:
 - Pinata - St. Francis House (Francia Salguero)
 - Desert Wheel – SFA School
 - Wine Wheel – SFA Columbiettes (Sue Cipparone)
 - Basket Raffle – Ulli Vaerst
- Dan confirmed other age-related entertainment such as Rock-Wall, Bounce Room, etc. would be provided by contactors
- Tom Wood volunteered to arrange for an equipment display from the PWC Fire Department.

All were asked to work on these issues during the nest few weeks and provide an update at the next Pastoral Council meeting:

Saturday, August 19, 2023 – 9:30AM – Bro. Juniper Room

- IV. Closing Prayer/Adjournment** - Dan led us in a closing prayer and the meeting adjourned at 11:00am

Respectfully Submitted by:


Anthony Mercogliano

Approved: August 19, 2023