



St. Francis of Assisi

Catholic Church - Triangle, VA

Wedding Couple's Checklist

Wedding Date and Time

Rehearsal Date and Time

1. **Guidelines** returned to the parish – *signed by couple and vendor*
 - a. Photo Agreement
 - b. Video Agreement
 - c. Florist Agreement
2. **Meetings and paperwork**
 - a. Initial visit with the priest scheduled _____
 - b. Follow-up meeting scheduled _____
 - c. Follow-up meeting scheduled _____
 - d. Newly-issued baptismal certificates with annotations
 - e. Freedom to Marry Affidavits (2 each)
3. **Conference for the Engaged / Pre-Cana** with Diocese scheduled
Date _____ Location: _____
4. **Ceremony Planning Session** (with priest or deacon)
5. **Marriage License** – *hand deliver to church when received. Bride and Groom must be present to acquire the license from the State. The license is valid for 60 days from the date of signature.*
6. **Music Planning** – contact Director of Music two (2) months prior to your wedding (*but preferably after the Ceremony Planning Session with the celebrant*)
7. **Wedding & Rehearsal Planner** form filled out and returned to Wedding Coordinator at least one week before the rehearsal

Please provide **highlighted** items to Chanel Marquis.